

# Form 5D(QI): Involvement in Quality Improvement - Creating the Project Charter

20 Credits per Charter.

Issued: 2018

A Project Charter may only receive credit once in a Credit Collection Period.

NAME: \_\_\_\_\_ CTFN No.: \_\_\_\_\_

DATE COMPLETED: MONTH: \_\_\_\_\_ YEAR: \_\_\_\_\_

NOTE: If you need more space for an entry attach a separate sheet with your name, CTFN No. and the additional information

Name or Title of QI Project
State the problem or issues which led to the QI project
State the QI project aim
Describe the key measures for the project (outcome, process, balancing)
What was your role in the charter development?

Manager's/Researcher's Name: (print)	Manager's /Researcher's Signature:
Position:	

OR ANOTHER CDE MAY SIGN ONLY IF A MANAGER/RESEARCHER IS UNAVAILABLE TO SIGN

CTFN No:	Name: (print)	Signature:
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