

Form 5E: Involvement in Quality Improvement – Creating the Project Charter

Credit value: 15 Credits per Charter. A Project Charter may only receive credit once in a CCP.

Issued: 2019

NAME:

CTFNno:

DATE COMPLETED:

NOTE: The information provided should not exceed two pages.

Name or Title of QI Project.
State the problem or issues, which led to the QI project.
State the QI project aim.
Describe the key measures for the project (outcome, process, balancing). <i>Outcome:</i> <i>Process:</i> <i>Balancing:</i>
What was your role in the charter development?
<input type="checkbox"/> Copy of executive summary of the project charter in portfolio

Manager's/Researcher's Name: (print)	Manager's/ Researcher's Signature:	Date:
Phone #	Email:	CFTNno. (signing CDE® only)

Another CDE® may sign **only** if the Manager/ Researcher's is unavailable to sign. Signing CDE® must also indicate their CFTNno

Portfolio Page: